

## Information for Teens

- **Event Information:** Authors Unlimited will be held on Saturday, April 22, 2017 at St. Joseph's College in Patchogue, NY. This free event is brought to you by the public libraries of Suffolk County and St. Joseph's College. The mission of Authors Unlimited is to celebrate reading by connecting teens and authors. Teens in grades 7-12 have the opportunity to *apply* to become an Authors Unlimited volunteer. As a volunteer, you will be paired with an author and will stay with that author throughout the day.
- To be selected as an Authors Unlimited volunteer you must be available from 9:00AM-3:00PM on Saturday, April 22, 2017. **You must have your own transportation to and from St. Joseph's College, 155 West Roe Boulevard, Patchogue, NY 11772.**
- Volunteering is your commitment. In the case of an emergency or illness, you (not your parent) are expected to call Mrs. Alexander at the Smithtown Public Library Kings Park Building (631) 360-2480 ext. 403 as soon as possible so we can find a replacement volunteer.
- When signing up to volunteer at this event:
  - You must adhere to the hours you signed up for.
  - You can not show up the day of the event and get community service hours unless you have been notified ahead of time that you have been selected to be a volunteer.
  - You must check in and out with a librarian when you are arriving/leaving.
- You are expected to conduct yourself in a professional manner while working with your author.
- At the end of the day you will receive a volunteer certificate listing your completed community service hours for the event.
- Teens must have ONE *Character Reference* filled out by a coach, employer, librarian, or teacher.
- A parent or guardian must sign the *Volunteer Application* form.
- In order to qualify for consideration the following forms must be completely filled out and handed in together:

*Volunteer Application and Character Reference.*

**Both forms must be returned to your library's young adult librarian or mailed to:**

Christine Alexander  
Smithtown Library-Kings Park Building  
1 Church Street  
Kings Park, NY 11754

**All forms must be handed in no later than: Friday, March 10, 2017**

**\*All teens are eligible to volunteer; preference will be given to those who have not previously volunteered.**